

STATE OF MARYLAND

EXECUTIVE DEPARTMENT

WES MOORE

GOVERNOR

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SUSAN C. LEE
SECRETARY OF STATE

REMOTE NOTARY NOTIFICATION FORM FOR REMOTE NOTARIAL ACTS REQUIRING A REMOTE ONLINE NOTARY VENDOR

Name as commissioned _____

Expiration date _____

County of Commission _____

Current Home Address, City, State, Zip Code _____

Current Email Address _____

Current Business Phone Number _____

**this phone number is public information that will be made available online*

I, _____, Notary Public for the State of Maryland, intend to perform-notarial acts facilitated by communication technology for electronic records requiring the use of a Remote Online Notary Vendor.

I will use technology for notarial acts facilitated by communication technology provided by _____ (insert name(s) of vendor(s)).

I certify that the above-named vendor's technology meets the requirements set forth in the Annotated Code of Maryland, State Government Article, Title 18 and Code of Maryland Regulations 01.02.08.01-12.

My electronic signature below acknowledges my understanding that:

- I must abide by all of the laws and regulations concerning notarial acts in the State of Maryland
- I must notify the Office of the Secretary of State if I change technology vendors.
- I may NOT charge more than \$25 for each remote online notarial act using audio-visual communication technology.

Signature of notary: _____ Date: _____

Email a copy of your current Maryland notary commission with this form.

Email a completed form and a copy of your current **Maryland** notary commission to the Secretary of State:

remotenotary.sos@maryland.gov

January 2023