

**STATE OF MARYLAND**

EXECUTIVE DEPARTMENT

**LARRY HOGAN**

GOVERNOR

**BOYD K. RUTHERFORD**

LT. GOVERNOR



**OFFICE OF THE SECRETARY OF STATE**

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**JOHN C. WOBENSMITH**

SECRETARY OF STATE

**REMOTE NOTARY NOTIFICATION FORM**

Name as commissioned \_\_\_\_\_

Expiration date \_\_\_\_\_

County of Commission \_\_\_\_\_

Current Home Address, City, State, Zip Code \_\_\_\_\_

Current Email Address \_\_\_\_\_

Current Business Phone Number \_\_\_\_\_

*\*this phone number is public information that will be made available online*

I, \_\_\_\_\_, Notary Public for the State of Maryland, will be performing notarial acts facilitated by communication technology.

I will be using technology for notarial acts facilitated by communication technology provided by \_\_\_\_\_ (insert name(s) of vendor(s)).

I certify that the above-named vendor’s technology meets the requirements set forth in the Annotated Code of Maryland, State Government Article, Title 18 and Code of Maryland Regulations 01.02.08.01-12.

**My electronic signature below acknowledges my understanding that:**

- I must abide by all of the laws and regulations concerning notarial acts in the State of Maryland
- I must notify the Office of the Secretary of State if I change technology vendors.
- I may NOT charge more than \$4 for each remote online notarial act using audio-visual communication technology, which is the same fee that may be charged when performing an in person notarial act.

\_\_\_\_\_ (signature of notary)

**Send a copy of your current notary commission with this form.**

Send completed form, and a copy of your current notary commission, to the Secretary of State by email to:

[remotenotary.sos@maryland.gov](mailto:remotenotary.sos@maryland.gov)