

# NOTARY DIVISION

OFFICE OF THE SECRETARY OF STATE, STATE HOUSE, ANNAPOLIS, MARYLAND 21401  
(410) 974-5520

## NOTARY PUBLIC NAME AND/OR ADDRESS CHANGE FORM

IF YOU CHANGED YOUR NAME OR ADDRESS SINCE YOU WERE COMMISSIONED, PLEASE COMPLETE THIS FORM AND RETURN TO THE OFFICE OF THE SECRETARY OF STATE BY MAIL.

**NAME CHANGE — IF YOU HAVE CHANGED YOUR NAME SINCE YOU WERE COMMISSIONED, PLEASE COMPLETE THE FOLLOWING INFORMATION.**

Legal Name as it appears on commission: \_\_\_\_\_

New Legal Name: \_\_\_\_\_

\* **PLEASE CHECK:**  Yes  No **Issue new commission with my new name:**

**NOTE:** If checked "Yes", please submit a **\$5.00 fee** made payable to the Secretary of State, we will issue a commission reflecting your new name. You should also acquire a new seal reflecting your new name. The Clerk of the Court will collect an \$11.00 fee when you are sworn in under your new name. Prior to receiving your new commission, you should sign your name as follows with any notarial act.

[Current name], commissioned as [Name as it appears on your commission]  
For example: Mary Smith, commissioned as Mary Jones

**ADDRESS CHANGE — IF YOUR ADDRESS HAS CHANGED SINCE YOU WERE COMMISSIONED, PLEASE COMPLETE THE FOLLOWING INFORMATION.** (No fee required)

Legal Name as it appears on commission: \_\_\_\_\_ Date of Birth \_\_\_\_\_

County in which you were commissioned: \_\_\_\_\_

Address at time of commission: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Former Home Phone: \_\_\_\_\_ Former Business Phone: \_\_\_\_\_

New County of Residence: \_\_\_\_\_

New Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

New Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

### FOR NAME CHANGE ONLY

**YOU MUST RETURN YOUR OLD COMMISSION BEFORE A NEW COMMISSION IS ISSUED.  
PLEASE SUBMIT WITH THIS APPLICATION A \$5.00 FEE MADE PAYABLE TO THE  
SECRETARY OF STATE.**

**SIGNATURE: I SOLEMNLY AFFIRM under penalties of perjury and upon personal knowledge that the contents of the foregoing paper are true.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature must be the same as name printed above

Local Elections Offices

Allegany County	301-777-5932
Anne Arundel County	410-222-6600
Baltimore City	410-396-5550
Baltimore County	410-887-5700
Calvert County	410-535-2214
Caroline County	410-479-8145
Carroll County	410-386-2080
Cecil County	410-996-5311
Charles County	301-934-8972
Dorchester County	410-228-2560
Frederick County	301-600-8683
Garrett County	301-334-1962
Harford County	410-638-3564
Howard County	410-313-5820
Kent County	301-778-0038
Montgomery County	240-777-8500
Prince George's County	301-952-3270
Queen Anne's County	410-758-0832
St. Mary's County	301-475-4655
Somerset County	410-651-0767
Talbot County	410-770-8099
Washington County	240-313-2050
Wicomico County	410-632-5500
Worcester County	410-632-1320